



**REMINDER!! ADDRESS OR BANK CHANGES**

***IF YOU ARE NOT RECEIVING YOUR MONTHLY PAYMENT NOTIFICATIONS IN THE MAIL – WE NEED AN UPDATED ADDRESS!***

**Please let us know when your address changes!**

Fifth Third Bank receives returned mail each month from participants who have moved.

When you change addresses, please notify Troy at [Troy@mcgkc.com](mailto:Troy@mcgkc.com) or by phone at 816-455-9035. He will alert the bank so that your monthly deposit advice or check is received timely and **so that you receive your 1099R for tax purposes** at the end of the year.

If you **change bank accounts** and need a new Direct Deposit Form – there is a link on the home page.

If you wish to **change your tax withholding**, you can find a current form W4P at <https://www.irs.gov/pub/irs-pdf/fw4p.pdf>

These forms can be scanned and e-mailed, faxed to 816-792-8350 or mailed to:

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